



DONATION REQUEST FORM

- PLEASE FILL OUT AND FAX TO: (907) 563-4288
- OR EMAIL TO: ADMIN@SUBWAYAK.COM

All donation requests must be submitted in written form **30 days** in advance for consideration. Subway donates and distributes a set amount every month. We cannot guarantee that all request will be filled. Subway of Alaska processes request on a first-come basis. Subway asks that even if your event has been approved in the past please submit your request annually. All requests are reviewed the first and third Monday of the month.

Subway will notify your organization if your request has been either approved, or not approved.

Date submitted: _____

Company Name or Organization: _____

Are you a 501(C)(3) Organization _____

Contact Person: _____

Address: _____

E-mail: _____ Phone _____

Nature of Event: _____

Date of Event: _____ Date needed by: _____

What is your request? _____

Why do you feel Subway should donate for this event?

FOR OFFICE USE ONLY:

<ul style="list-style-type: none"> • APPROVED _____ NOT APPROVED _____ INTL _____ • DATE: _____ • CONTACT COMPLETED: DATE: _____ INTL _____
